### COMMANDER, SUBMARINE SQUADRON 15 ARRIVAL CHECKLIST

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ARINE SQUADPORT

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FEB 2024 SEMI-ANNUAL UPDATE

# BUEN BINDU PARA GUAHAN WELCOME TO GUAM

Håfa ådai, buen binidu para Guåhan! (*Hello, welcome to Guam*!) Moving to Guam can be a challenging process. You may be asking yourself, "What do I do next?" The purpose of this checklist is to provide you with helpful tips and information to ensure a smooth transition to life on Guam for you and your family. If you have any questions, please don't hesitate to contact your Command Ombudsman. You can visit www. ombudsmanregistry.org and use the "Contact Your Ombudsman" feature OR contact the Fleet and Family Support Center for assistance at (671)-333-2056. On behalf of Commander, Submarine Squadron 15 and Joint Region Marianas, we wish you a successful tour on this beautiful island. Welcome aboard!

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# Pre-Arrival Checklist

Here are some items to keep in mind as you prepare to PCS to Guam:

### **No-Fee Passport**

U.S. Active Duty do not require no-fee passports but do require military ID cards and travel orders. U.S. government civilians and eligible family members should have a valid no-fee passport prior to arrival on Guam. Although PCS to most U.S. possessions does not normally require a passport, PCS to Guam requires one in case of medical or other emergency evacuation (typhoon, etc.) to a country that requires it. PCS travelers who have submitted an application for a no-fee passport may proceed to Guam on a regular tourist passport obtained at personal expense (not reimbursable) or may proceed on ID card and orders provided they do not transit Japan en route to Guam.

### **Overseas Screening**

Due to Guam's location, some medical specialties are not available. Overseas Screening (OSS) ensures the medical needs of service members and families can be appropriately met while in Guam. According to BUMEDINST 1300.2A, OSS when transitioning to Guam is mandatory and must be completed within 30 days of receipt of PCS orders. It is important that an OSS be completed on each service and family member. This is a requirement for anyone PCSing to an OCONUS location (includes Guam to Guam duty stations).

To expedite the screening process:

- Start the OSS process immediately upon receipt of verbal orders.
- Only appointed screeners are able to request OSS for service and family members.
- Provide the DD2807-1 and the 1300-1 and any additional information along with the request for OSS.
- Ensure eligible family members with special needs, whether they be medical, educational, or both, are enrolled in the Exceptional Family Member Program (EFMP).
- To check-in with Tricare, please have a copy of your endorsed NAVPERS 1300/16, NAVMED 1300/1 and DD Form 2807-1 for each dependent. Failure to provide these documents will result in the service member and family to be re-screened at USNH Guam. Keep ALL original copies with you and make copies.

For more information, required documentation and OSS guidance in Guam, please refer to <u>http://</u><u>www.med.navy.mil/sites/usnhguam/incomingpersonnel/Pages/OverseasScreening.aspx</u>, or contact them at (671) 344-9564/7228, e-mail <u>usn.guam.navhospgu.list.overseas-screening@mail.mil</u>.

### **Shipping Your Car**

As part of your PCS to Guam, the government will cover expenses to ship one vehicle per household. If you would like to ship an additional vehicle, you will have to pay out of pocket. Keep in mind it takes approximately two months for your vehicle to ship to Guam, depending on your place of origin. Another option is to look into purchasing a vehicle upon arrival to Guam. Because Guam is your final destination, no rental car included in your orders; any rental car you procure upon arrival will be at your own expense. Currently, there is no base transit system in place on Guam. For more information, visit the Vehicle Processing Center (VPC) website at <u>www.pcsmypov.com</u> or reach out to your sponsor. See p.16 for additional information.

# Pre-Arrival Checklist

### **Bringing Your Pets**

Guam is a rabies-free island. If you are planning on bringing your dog(s) or cat(s) with you to Guam, you must complete a 120-day, 30-day, or 5-day quarantine depending on your previous duty station (e.g., Hawaii is also rabies-free). Check with your veterinarian for your specific requirements.

You must complete an entry permit application and provide payment (\$60 per pet, nonrefundable). Payment for the entry permit from the Guam Department of Agriculture can be made via money order, certified/cashier's check (any bank) or personal check (bank MUST have a Guam location). Make checks payable to "Treasurer of Guam." Licensing on Guam is \$5 per pet per year and should be included with the entry permit payment or upon arrival.

Fax all required paperwork (next two pages) to Guam's Department of Agriculture at (671) 300-7964 or <u>quarantine@doag.guam.gov</u> no later than four weeks prior to pet entry. Ten days prior to arrival, submit a health certificate, flight itinerary\* and quarantine facility confirmation\*\* for each pet to the same fax number or e-mail.

\*Pet relocation fees are reimbursable under the 2024 NDAA. Contavt your CSS-15 sponsor for the most up-to-date information.

\*\*There are three boarding/quarantine facilities on Guam for inbound dogs/cats (p.26). Boarding cost will vary but may be partially reimbursable, so keep your receipt.

For additional information on pets, see p.26 of this booklet. Contact the Guam Department of Agriculture for specific requirements for pets other than dogs/cats.

Pets may be transported on flights operated by United Airlines, the Patriot Express or petonly charters.

If you have any questions as you work through the process or would like a copy of the Guam Department of Agriculture informational brochure, please visit https://doag.guam.gov/resource/ or contact at <u>gu.agri@yahoo.com</u>. Contact Pet Quarantine at quarantine@doag.guam.gov



# **Bringing Your Pets (cont.)**

Required paperwork for quarantine:

120-day. The following must be submitted prior to approval of entry permit:

- A copy of a valid rabies vaccination certificate administered no less than 30 days and no more than one year prior to approval of entry permit.
- A copy of the record of required annual immunizations administered no less than 10 days and no more than 6 months prior to approval of entry permit.
- Confirmation of kennel reservation made with quarantine facility.
- A copy of a valid health certificate issued no more than 10 days prior to flight.
- Copy of completed permit application.
- \$60 non-refundable entry fee. Make checks payable to "Treasurer of Guam" and mail to: Department of Agriculture/Animal Quarantine, 163 Dairy Road, Mangilao, Guam 96913.

**30-day.** The following must be submitted prior to approval of entry permit:

- Copy of the results of a Rabies antibody test (OIE-FAVN) processed 90 days before entry to Guam. Microchip number is required for this test.
- Copy of 2 valid rabies vaccination certificates administered no less than 3 months apart prior to approval of entry permit.
- Copy of the record of required annual immunizations administered no less than 10 days and no more than 6 months prior to approval of entry permit.
- Confirmation of kennel reservation made with quarantine facility (provide kennel name and staff will contact kennel to confirm reservation).
- Copy of a valid health certificate issued no more than 10 days prior to flight.
- Copy of completed permit application.
- \$60 non-refundable entry fee. Make checks payable to "Treasurer of Guam" and mail to: Department of Agriculture/Animal Quarantine, 163 Dairy Road, Mangilao, Guam 96913.

# Pre-Arrival Checklist

5-day. The following must be submitted prior to approval of entry permit:

- Copy of the results of a Rabies antibody test (OIE-FAVN) processed 120 days before entry to Guam. Microchip number is required for this test.
- Copy of 2 valid rabies vaccination certificates administered no less than 3 months apart prior to approval of entry permit.
- Copy of the record of required annual immunizations administered no less than 10 days and no more than 6 months prior to approval of entry permit.
- Confirmation of kennel reservation made with quarantine facility (provide kennel name and staff will contact kennel to confirm reservation).
- A copy of a valid health certificate issued no more than 10 days prior to flight.
- Copy of completed permit application.
- \$60 (non-refundable) entry fee. Make checks payable to "Treasurer of Guam" and mail to: Department of Agriculture/Animal Quarantine, 163 Dairy Road, Mangilao, Guam 96913.

### Budgeting

Moving to Guam can be expensive; it may cost between \$5,000-\$10,000 up-front. Make sure you have money saved to ensure your PCS is less stressful. Set aside money for hotel payment and other start-up items when you arrive, (such as phone, initial rent, starting gas, electric, power, groceries, etc.), as well as extra money if you are shipping pets or need to purchase uniforms for your child(ren). Start planning for expenses **now** so you are not in a tough spot upon arrival and until your reimbursements (TLA, OHA, etc.) are processed. Speak to a Command Financial Specialist, Fleet and Family Support Center, or a Personal Financial Manager to help you plan for these expenses. Save all of your receipts until your PCS is complete and you have been reimbursed for applicable items.

For more information from Fleet and Family Support Center: call (671) 333-2056/2057, visit https://nbg.militarymwrguam.com/programs/08E1816-B363-4A94-9C11-AA659FAF8EC2, or visit @FleetandFamilySupportCenter-NavalBaseGuam on Facebook.

For questions about your government travel charge card, DTS, or any travel related questions go to https://www.travel.dod.mil/support.

### Notes

IMPORTANT CONTACTS Your Command's Contact Info:			
Sponsor's Contact Info:			
Ombudsman Contact Info:			
Base Info Line:	Base Operator (671)-355-1110	Emergency Info (671)-339-4636	
Other:			
www.csp.navy.mil/go-guam			

### **EMERGENCY NUMBERS**

911 Watch Center	(671) 333-2092/ (671) 333-2097
Ambulance	911
Fire	911
Police	911
Emergency	911 or (671) 333-4357
USNH Emergency Room	(671) 344-9232
Security Watch Commander	(671) 339-3414
Naval Base Guam Security Desk	(671) 333-7326
Security	(671) 339-4357(HELP)
Command Duty Officer	(671) 777-1809



# Arrival

Congratulations! You have arrived on Guam! This checklist will help you navigate the transition process. There are many resources that are intended to ease your transition to life on Guam. If you have any questions, please don't hesitate to reach out and ask for help!

Obtain endorsed orders. - Upon arrival on Guam, the service member must check in with their command to have their orders endorsed. Without stamped orders, you cannot begin any other process.

Gather your important documents (You will want to have these with you throughout the entire check-in process):

 $\Box$  10 copies of your stamped orderwws

 $\square$  10 copies of your Page 2

☐ 5 copies of your Overseas Screening (OSS): Do not give the original copy to ANYONE! Ensure each copy contains all 4 pages.

Powers of Attorney (if you don't already have them, now would be a good time to obtain them (pg. 31)

☐ Facebook - Many support services on Guam use Facebook as a primary means of communication. Below are a few pages you can follow:

Commander, Submarine Squadron 15

U.S. Navy - Government organization

My Navy HR - Government organization

US Pacific Fleet - Government organization

U.S. Department of Defense -

Joint Region Marianas - Government organization

US Naval Base Guam - Government organization

Fleet & Family Support Center, Naval Base Guam - Government organization

Naval Base Guam Chapel - Religious Organization

MWR Guam - Government organization

Navy-Marine Corps Relief Society Guam - Non-profit organization

Naval Hospital Guam - Government organization

USO Guam - Non-profit organization

US National Weather Service Guam - Government organwization

Guam Homeland Security/Office of Civil Defense - Government organization

Command/Ombudsman/Family Readiness Groups or Pages

# CSS-15

Commander, Submarine

**Ombudsman** Cell Phone: (671)-777-9300 Email: css15ombudsman@gmail.com

#### **Contact Information**

Libertas Per Protinus Vigilo Admin Office: (671)-343-6154/2406 Command Duty Officer (24/7): (671)-777-9061 Command Duty Chief (24/7): (671)-777-9336 Command Duty Driver (24/7): (671)-777-9088 Command Chaplain (24/7): (671)-988-9015 Executive Email: M-GU-CSS15-ADMIN@FE.NAVY.MIL

Located on Polaris Point, Konetzni Hall Bldg. 4470 (map on p. 40)

g**uadro**n 15

**Official Facebook Page for all Guam Submarines:** https://www.facebook.com/SubmarineSquadron15/

Hafa Adai and congratulations on your orders to Guam! We are excited to have you join our team. Our submarine force in Guam is the tip of the spear, and we lead the charge as the only forward-deployed submarine base in the U.S. Navy. Our mission can be challenging but incredibly rewarding, and we have some of the best and most capable Sailors stationed here.

Guam is an incredible island, rich in culture and history. While stationed here, take the opportunity to explore the island and learn about the history and culture of Guam. Don't hesitate to reach out to your sponsor and your command as you prepare to move, and please use this step-by-step brochure as you are checking in and exploring during your "1st Fifteen" days on island!

# Submarine Tenders

SS Emory S. Land (AS 3

**Ombudsman** Cell Phone: (671)-489-5714 Email: eslombudsman@gmail.com

> Quarterdeck (671)-343-1124

**Official Facebook** https://www.facebook.com/EmorySLand/

> Mail USS Emory S. Land (AS 39) Unit 100104 Box 36 FPO AP 96667-2610





**O**mbudsman Cell Phone: (671)-687-3623/0825 Email: ussfrankcableomb@gmail.com

> Quarterdeck (671)-343-2545

Parata Vollensque

Land of Opportunity

**Official Facebook** https://www.facebook.com/FrankCableAS40/

> Mail USS Frank Cable (AS 40) Unit 100105 Box 1 FPO AP 96657-2615

# Submarines



Polaris Point Ship's Office: (671)-343-1324 Ship's Control: (671)-343-1325 CPO Quarters: (671)-343-1323 Mail

USS Asheville (SSN 758) Unti 100186 Box 1 FPO AP 96660



*Ombudsman* Cell Phone: (671)-777-6821 Email: <u>ombudsman758@gmail.com</u> *"Big Navy"* Ship's Office: (671)-333-1324 Ship's Control: (671)-333-1325 CPO Quarters: (671)-333-1323

From the Mountains, to the Sea...

# USS Jefferson City (SSN 759)

Ombudsman Cell Phone: (671)-864-1342/1303 Email: jeffcityombuds759@gmail.com "Big Navy" Ship's Office: (671)-333-4821 Ship's Control: (671)-333-4822 CPO Quarters: (671)-333-4824

When Any Exigence Calls



Cell Phone: (671)-864-5162 Email: <u>annapolis.ombudsman@gmail.com</u> Facebook: https://www.facebook.com/groups/ ussannapolisombudsman *"Big Navy"* Ship's Control: (671)-333-3766 CPO Quarters: (671)-333-5533

### Born Free, Hope to Die Free

USS Springfield (SSN 761)

Ombudsman Cell Phone: (671)-777-9314 Email: <u>761omb@gmail.com</u> "Big Navy" Ship's Office: (671)-333-2528 Ship's Control: (671)-333-2543 CPO Quarters: (671)-333-2531

United for Freedom

CPO Quarters: (671)-343-4824 *Mail* USS Jefferson City (SSN 759) Unit 100146 Box 1 FPO AP 96669

**Polaris** Point

Ship's Office: (671)-343-4821

Ship's Control: (671)-343-4822



ED FOR FR

*Polaris Point* Ship's Control: (671)-343-3766 CPO Quarters: (671)-343-5533 *Mail* USS Annapolis (SSN 760) Unit 100273 Box 1 FPO AP 96692

 Polaris Point

 Ship's Office: (671)-343-2528

 CPO Quarters: (671)-343-2543

 Mail

 USS Springfield (SSN 761)

 Unit 100279 Box 1

 FPOA AP 96692

# Housing and Temporary Lodging

Contact Information: NBG Housing Office (BLDG 3191): (671)-333-2081/2Unaccompanied Personnel Housing: (671)-333-

Check in with the Housing Office - Regardless of whether you are going to live on-base or off-base, you must schedule to attend a housing brief with either the Housing Office or through Naval Base Guam Orientation Brief. This will ensure eligibility for Temporary Lodging Assistance (TLA). Please take the following items with you: For more

 $\Box$  1 copy of your stamped orders

 $\Box$  1 copy of your Page 2

1 copy of your Overseas Screening (OSS)

Get started with TLA:



- Navy Gateway Inns & Suites is the primary temporary housing (pg. 5). If NGIS doesn't have availability, you MUST obtain a Certificate of Non-Availability (CNA) before making reservations with a TLA-approved hotel.
- Attend TLA brief/complete worksheet at the Family Housing Office.
- Paperwork (hotel receipts) must be submitted to service members command administration department every 10 days.
- For current Travel Card holders, you will file your claim with Admin. New Sailors checking into a command will apply for a Government Travel Charge Card upon arrival.

### **ON-BASE**

Complete the housing application (DD Form 1746).

 $\Box$  Complete DD Form 2367.

- Select desired residence and complete necessary paperwork.
- Schedule delivery of loaner furniture, if necessary (Self Help: (671)-339-5246 & Loaner furniture: (671)-333-2081/2).
- □ Walk through the unit with a housing representative and receive keys.
- Contact FFSC for household items (such as pots, pans, and dishes) needed from the Loaner Locker ((671)-333-2056).
- Locations include: Bay View (NBG) Harbor View (NBG) Flag Circle • Nimitz Hill
- Apra View

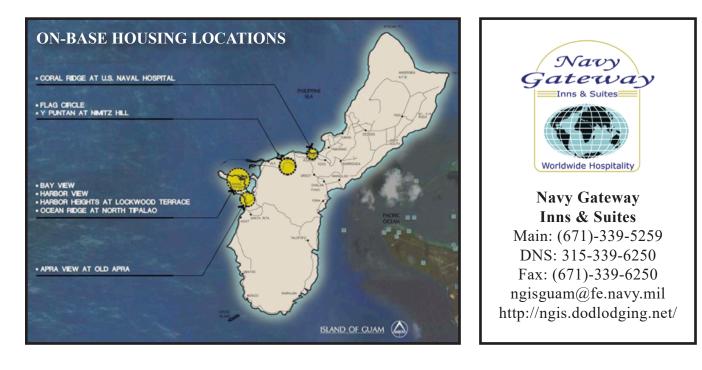
(NBG)

- North Tiapalao (NBG)
- Lockwood Terrace Coral Ridge (U.S. • Naval Hospital)

OFF-BASE

Select desired residence.

- Ensure the unit has been inspected and validated by the Housing Office (if unit requires an inspection, the Housing Office requires 3 days minimum to complete.
- Present a valid lease agreement, OHA declaration and Military Clause to the Housing Office (DO NOT SIGN LEASE WITHOUT PRIOR APPROVAL FROM THE HOUSING OFFICE).
- If requesting advanced allowances, follow up to ensure that PSD has received all necessary paperwork from the Housing Office.
- Schedule delivery of loan furniture if necessary; contact FFSC for items needed from the Loan Locker.
- Complete annual certifications to ensure the entitlements continue (if this applies to homeowners and members who have initated a long term lease agreement).



# Additional support services: Bldg 3191

### **Personal Property Office**

Verify status and location of your Household Goods shipment by contacting the Personal Property Office. Office location is directly across from the Housing Office.

#### **Contact information**

Personal Property Office: (671)-333-2045 Inbound Inquiries: (671)-333-2046 Hours Open Monday - Friday, 0730 - 1630 (Walk-in services end at 1615)

#### **Pesonnel Support Services**

Your command administrative department will be your main point of contact for most of the personnel supportive services and will be able to direct you to necessary points of contact.

#### My Navy Career Center

askmncc@navy.mil 833-330-6622

#### **ID Card/DEERS Office**

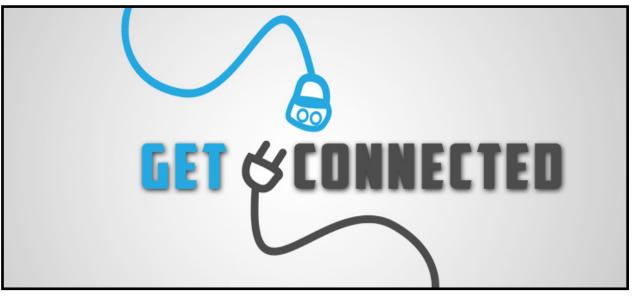
Ensure you and your dependents' ID cards are current. If the expiration date is within 90 days consider renewing immediately. ID Card/ Deers Office is located at the Visitor Control Center, outside Naval Base Guam near the Navy Federal Credit Union. Appointments can be booked online at https://idco.dmdc.osd.mil/idco.

#### **Contact Information**

VCC Office: (671)-339-8301 Monday - Friday, 0730 - 1600

(Walk-in services end at 1530) Online appointment available

# Utilities, Cable, Internet, Phone, & Mail Services



**Get connected!:** If you decide to live off-base, you are responsible for all utilities - to include making all arrangements for connection/disconnection. If you live on-base, power and water is paid for by the DoD, but internet, cable television, and telephones are at the tenant's expense. You may contact the following service providers for more information:

#### Electricity

Water

Guam Power Authority (GPA) (671)-648-3000 or (671)-647-5787 www.guampowerauthority.com Guam Waterworks Authority (GWA) (671)-647-7800/7803 www.guamwaterworks.org

#### Gas

Pacific L.P. Gas (671)-646-9067 www.pacificlpgas.com

#### Trash/Recycling

Guam Solid Waste Authority (GSWA) (671)-646-3111 www.guamsolidwasteauthority.com Pacific Waste Systems (PWS) (671)-646-1925 www.pacificwastesystems.com

Cable/Internet/Phone (verify termination of contract specifics)

Docomo Pacific (671)-688-2273 www.docomopacific.com

> IT&E (671)-922-4483 www.ite.net

GTA (671)-644-4482 www.gta.net

iConnect (671)-888-8888 www.iconnectguam.com

**Determine whether or not you have mail delivery services at your residence.** If living off base, many houses are not registered for mail delivery. Because of this, you may need to obtain a post office box or contact your local post office for instructions on how to apply for mail delivery.

Update or obtain renter's insurance.

# Common Pay and Allowances

#### **Overseas Housing Allowance (OHA)**

Active Duty members who are stationed overseas (except for Alaska and Hawaii), and are authorized to live off-base at government expense, do not receive a Basic Allowance for Housing (BAH). Instead, in Guam, you will receive Overseas Housing Allowance, or OHA.

What's the difference? BAH pays a set monthly rate, based on the member's paygrade, location, and whether or not the service member has any dependents. In other words, if the set rate for a member is \$750 per month, that's what he/she receives, no matter how much the member actually pays for rent and utility costs.

OHA is based on the actual amount of rent. For each location, service members are assigned a maximum rental cap, which is based on average rental costs for the area, depending on the service member's paygrade and whether or not he/she is residing with dependents. If the service member resides off-base, at a monthly rate lower than the allotted amount, the amount paid to the service member will not exceed the monthly cost. For example, your maximum OHA is \$2,450. You find a rental property for \$1,800. You would only receive \$1,800/month for OHA.

#### **Utility/Recurring Maintenance Allowance**

The Utility/Recurring Maintenance Allowance is paid monthly to defray expenses paid directly to utility companies and expenses incurred from recurring maintenance and minor repairs for the leased residence. Expense data gathered from members receiving OHA and paying their own utility bills determines this allowance, set to cover the 80th percentile of reported costs. Members with utilities paid by the landlord do not receive this allowance; it is added to the rental allowance. Members without dependents, and paying their own utilities, are entitled to 75 percent of the rate set for members with dependents. Please note that although there is a separate allowance for rent and utilities, housing allowances appear as a single amount in a pay statement.

#### **Cost of Living Allowance (COLA)**

The Overseas Cost of Living Allowance (COLA) is a non-taxable allowance designed to offset the higher overseas prices of non-housing goods and services. Overseas COLA is not a fixed amount.

#### **Move-In Housing Allowance (MIHA)**

MIHA partially defrays move-in costs associated with occupying privately leased quarters. MIHA (Miscellaneous) is an up-front, lump sum payment that reflects average expenditures to make dwellings habitable (e.g. transformers, supplemental heating equipment, wardrobes, electricity connection). Members with and without dependents receive the full allowance with their first OHA rental payment. This allowance does not cover any moving-out costs.

#### **Dislocation Allowance (DLA)**

The purpose of DLA is to partially reimburse a member for the expenses incurred in relocating the household on a PCS, ordered for the Government's convenience, or incident to an evacuation. This allowance is in addition to all other allowances authorized in the Joint Travel Regulation (JTR) and may be paid in advance.

#### **Temporary Lodging Allowance (TLA)**

TLA is a permanent change of station (PCS) allowance payable incident to a member's initial reporting to an overseas Permanent Duty Station (PDS), detaching from an overseas PDS, or requiring temporary lodging under other circumstances. TLA is authorized to partially reimburse a servicemember for more than normal expenses incident to the use of temporary lodging outside CONUS. Single Sailors arriving to a submarine are not authorized TLA; however, married Sailors arriving to a submarine must have their dependents with them to be authorized TLA.

# For more information, please review the Joint Travel Regulations at: <u>http://www.defensetravel.dod.mil/site/travelreg.cfm</u>

# Vehicle Registration

You will be notified via email when your POV (Privately Owned Vehicle) is on island and ready to be picked up from the VPC (Vehicle Processing Center). A Temporary Vehicle Permit from the Department of Motor Vehicles is required for you to pick up your POV. The permit is good for 5 days, and the fee is \$5.00\*. The POV Office on Naval Base Guam will not release your POV without the temporary permit. Below is a step-by-step checklist to help you register your vehicle on Guam:

Go to the VPC to pick up your information packet. Be sure to bring with you: Current registration Proof of insurance (verify your coverage is effective on Guam) Current driver's license All documentation provided to you when you initially shipped your vehicle.

**The VPC is located on Naval Base Guam in** Building 3179 (see map on p. 30), (671)-339-2205. For more information, visit the VPC website <u>www.pcsmypov.com</u> (look up Guam VPC under locations)

Go to the Guam Department of Motor Vehicles in Tamuning to obtain the temporary permit required to pick up your vehicle from the VPC. Bring the above items with you in addition to a \$5 fee (\*you will be charged an extra fee to use a credit card).

Take your VPC information packet and all other documentation to Customs. At Customs, the packet will be reviewed and approved. Once complete, take the approved paperwork back to VPC to obtain your POV. Customs is located on the 1st floor of the Port Authority Building (Closed daily for lunch from 1200-1300). See below for driving directions:

### Driving Directions to the Vehicle Processing Center

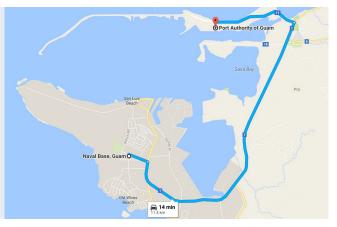
#### From Naval Base Guam

Follow Route1 Marine Corps Drive to Route 11 in Piti (approx 5 miles or 10 minutes)

Turn left onto Route 11 and continue for approx 1 mile

The destination will be the blue building on the left.

#### **Contact Information:** 1026 Cabras Highway Piti, Guam 96915



Take your temporary permit, all documents referenced above, and all paperwork given to you at the time of shipment to the VPC on Naval Base Guam. Conduct inspection and sign for your car.

Obtain a vehicle safety inspection on your vehicle. The fee for safety inspections is \$15. Please be sure to have your current vehicle registration on hand and go to one of the following locations:

Navy Exchange Car Care Center (Mon-Sat 0800-1700; (671)-564-0661 or (671)-564-0661, Best Car and Truck Services, Geno's & Anthony's Auto Service Center, Mars Corporation dba Keico, Pacific Tyre (Dededo), (Mangilao), or (Tamuning), Rewal Enterprises, Inc. dba One Stop Auto Care, Smartech dba Road Professional Maintenance (RPM), Strange Service

Go back to the Department of Motor Vehicles to register your vehicle. Registration fees will vary according to type of vehicle. Fees are based on weight and capacity. The registration fee for a sedan can range from \$58-\$65. Fees for pick-up trucks will be slightly higher due to the capacity and weight of the vehicle. Visit <u>https://www.guamtax.com/fees/mvd\_2007.htm</u>. See the next page for options and items needed.

#### **Registering under the Servicemembers** Civil Relief Act (SCRA)

You must meet the following requirements to register your vehicle under the Servicemembers Civil Relief Act:

Be an active duty member of the U.S. Armed Forces and possess a current military ID card

Have current U. S. mainland vehicle Registration Certificate

Pass a Guam Safety Inspection Checklist

Certification of Automobile Liability Insurance (Public Law 20-216)

Complete Servicemembers Civil Relief Act Application Form

Your Military ID

Only Active Duty Members can apply

5.5 miles)

right.

#### **Registering your vehicle** without using SCRA

Spouses and dependents with a power of attorney are not entitled to the benefits enumerated under Title 50 U.S.C. 511 Section 574 of the Servicemembers Civil Relief Act)

The following is needed to apply for Guam Vehicle Registration:

Certificate of Ownership (title) or Lien from a financial institution

The original manufacturer's Certificate of Origin

Certification of Automobile Liability Insurance (Public Law 20-216)

**Complete Vehicle Registration Application Form** 

A passed Guam vehicle safety inspection checklist

Proof of insurance

If purchasing vehicle on island from a third party seller, obtain copy of the seller's driver's license and bill of sale.

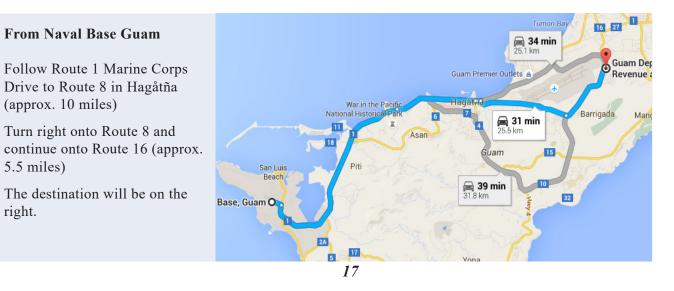
Driver's license

Register your vehicle at Naval Base Guam's Visitor Control Center (located just outside the gate, behind the museum). The service member does not need to be present. Bring the following items with you:

Current registration

For Vehicle Registration:	For Driver's License:
Dept. of Motor Vehicles	Dept. of Rev. and Tax
542 RT Marine Corps Dr, Tamuning, Guam	1240 Army Drive, Barrigada, Guam
(671)-635-7651	(671)-635-1813
Monday-Friday 0800 – 1600	Monday-Friday 0800 – 1600

### Driving Directions to the Department of Revenue and Taxation



# Obtaining A Driver's License

Active Duty members possessing a valid driver's licensed are NOT required to get a Guam Driver's License. Sailors with a driver's license that will expire during their tour on Guam will only be required to obtain a Guam driver's license IF the state that issued the Driver's License does not automatically extend the validity of the license because of the service member's Active Duty status.

A person having in his/her immediate possession a valid operator's or chauffer's license issued by any other territory, Commonwealth, or state of the United States, may drive a motor vehicle upon the roads and highways for a period not exceeding 30 days from the date such person arrived on Guam. However, upon the expiration of the 30-day period, such person must have been issued a Guam Driver's License in order to continue driving on Guam. If you are a military dependent and wish to drive on Guam, you MUST obtain a Guam driver's license within 30 days after arrival.

Prior active duty military, driver's license fee is waived with copy of DD 214.

Go to the Guam Department of Revenue and Taxation building in Barrigada to obtain a Guam Driver's License. To expedite this process, you can schedule an appointment online at <u>https://realid.drt.guam.</u> <u>gov/</u>. The following items are required to apply for a Guam Driver's License:

- Complete Guam Driver's License Application
- ] Valid stateside driver's license. You will be required to surrender your valid license
- ] Two forms of identification (U.S. birth certificate, U.S. passport/passport card, stateside I.D.)
- Social Security Number (must provide one of the following as proof: social security card, W-2 form issued within past 5 years, 1099 form issued within the past 5 years)
- Proof of Residency (Mayor's verification OR Military Base Housing Services Office verification, dated within the last 30 days AND addresed to the Department of Revenue & Taxation)
  - Pass a vision screening exam conducted during the application process
  - \$25 fee for a 4-year license (you will be charged extra to use a credit card)

The following are required to apply for a first-time Guam Driver's License (18 or older):

- Possess a valid certificate of completion from a driver's education service consisting of 40 hours training (32 classroom hours and 8 in-car hours)
  - ] Two valid forms of I.D. (U.S. birth certificate, U.S. passport/passport card, stateside I.D.)
- Complete Driver's License Application Form
- Pass written & road test (\$15 fee for written exam)
  - Must be companied by a designated driver that is 21 years of age or older holding a Guam Driver's License.

Additional requirements for minors (individuals under the age of 18):

- Must be accompanied by a parent whose name appears on the birth certificate or Court Appointed Legal Guardian (Legal Guardianship required)
- Must provide U.S. birth certificate as one of the two form of I.D.

If you will be driving a motorcycle while on Guam, contact your Motorcycle Safety Coordinator for specific licensing requirements and to ensure you are in compliance with all local laws

# **Tricare Enrollment**

#### **Contact Information**:

The TRICARE Service Center US Naval Hospital Guam Health Benefits Advisors: (671)-344-9425 Enrollment Specialists: (671)-344-9777 Monday-Friday 0800-1600

Naval Hospital Guam is comprised of the main hospital in Agana Heights and two branch clinics, medical and dental, on Naval Base Guam.

Go to the main hospital in Agana Heights to enroll in Tricare for this region and choose a Primary Care Manager. (Please note: your family must be command sponsored to enroll in TRICARE Prime). Please bring the following items with you:

1 copy of your stamped orders

1 copy of your Page 2

1 copy of your Overseas Screening (OSS) - NAVMED 1300/1 & NAVPERS 1300/16 Medical records (not necessary at the time of enrollment)

### Sign up for TRICARE ONLINE SECURE MESSAGING: https://tolsecuremessaging.com

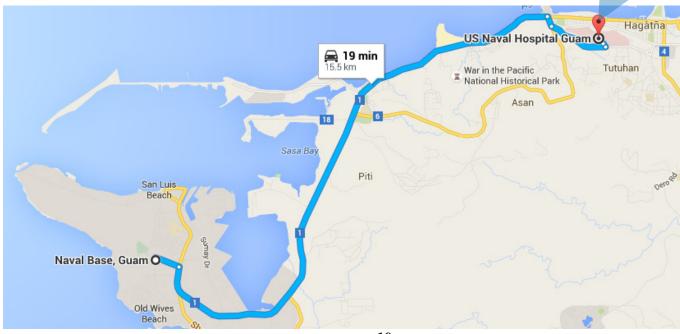
#### From Naval Base Guam

Follow Route 1 Marine Corps Drive to Route 6 (approx. 8.1 miles or 14 mins)

Turn right onto Route 6 (approx. 5.5 miles or 12 mins)

Turn left onto Farenholt Ave and the USNH Guam entrance will be on the left





# Schools and Education

#### **SCHOOL**

To register your child(ren) for a DoDEA school, please bring the required forms listed below to the school registrar located at the front office of the school your child(ren) will be attending. Please note that your child's school zone and bus transportation is determined based on your housing selection provided to you when you arrive on Guam.

- $\Box$ 1 copy of your stamped orders
- $\Box 1$  copy of your Page 2
- □1 copy of your Overseas Screening (OSS)
- Passport for student (for age verification)
- Birth Certificate
- □ Mailing and Physical Address
- □Local Emergency Contact
- □Report Cards/official transcripts/other academic records
- □Immunization/Shot Record or Certification of Immunization (DoDEA Form 2942.0-M-F1) (take to Immunization Clinic to be signed by medical authority)
- Court Document if Sponsor is a Legal Guardian (DSO clearance required)

#### **ENTRANCE**

**Pre-K students** must be four years old on or before 1 September of the current calendar year to be eligible to register for the upcoming year.

**Kindergarten students** must be five years old on or before 1 September of the current calendar year to be eligible to register for the upcoming school year.

**First grade students** must be six years old on or before 1 September of the current calendar year to be eligible to register for the upcoming school year.

#### BASE

Guam HS - Eligible students who reside on Guam.

Andersen ES and Andersen MS - Eligible students residing within: Military Installation/Housing: Andersen AFB, South Finegayan, & NCTS Villages: Barrigada, Dededo, Mangilao, Mongmong - Toto-Maite, Tamuning, Tiyan, & Yigo

McCool EMS - Eligible students residing within:

Military Installation/Housing: COMNAVMAR Main Base, Naval Hospital, Nimitz Hill, Apra Palms (New Apra), & Apra View (Old Apra)

Villages: Agana, Agana Heights, Agat, Asan, Ordot-Chalan Pago, Inarajan, Merizo, Piti, Santa Rita, Sinajana, Talofofo, Umatac, & Yona



*Guam High School* US Naval Hospital Guam (671)344-7257 Fax: (671)-344-7374



CDR William C. McCool Elementary/Middle School US Naval Base Guam (671)-339-8676/8678 Fax: (671)-339-3383



Andersen Elementary School Andersen AFB (671)-366-1511/1512 Fax: (671)-366-2532



Andersen Middle School Andersen AFB (671)-366-3880/5973 Fax: (671)-366-5979

#### DODEA GUAM SCHOOL BOUNDARIES and BUS TRANSPORTATION ZONES



THE SCHOOL DISTRICT MAP CAN BE FOUND AT: https://www.militarymwrguam.com/school-liaison

#### **DODEA - GUAM DISTRICT UNIFORM**



Uniformed dress code is applicable only to McCool Elementary/Middle School, Andersen Elementary School, and Andersen Middle School. Guam High School has a separate policy and can be found at: https://www.dodea.edu/GuamHS/

<u>Uniform Tops will be:</u> -Navy Blue, White, Black, or Gray

#### **Uniform Bottoms will be:**

-Khaki, Tan, Black, or Navy Blue (no denim or jeans)

#### Uniform sweatshirts/sweaters/jackets will be:

-Navy Blue, White, Gray, or Black (no denim or jeans) \*Small logos, designs, tags, brands, or emblems are permissible.\*

The items below are those that are authorized. It is required to have tops and bottoms; other components are OPTIONAL, as marked below. Guidelines for PE attire will be published by the administration of each school.

The official Guam District uniform island patch is OPTIONAL and is PERMITTED ONLY on the left side upper chest area of the sweatshirts, sweaters, and jackets. There will be no patch on other items.

#### Girls' Top

Button-down, collared shirt/tailored blouse/Polo-style shirt

Boys' Top Button-down, collared shirt/Polo-style shirt

**Boys' Bottom** 

Full-length pants

Cargo Shorts\*\*

Bermuda Shorts\*\*

School spirit days will be scheduled on a recurring basis. School administrators will publish appropriate guidelines for acceptable spirit shirts, which are to be worn with the required uniform bottoms.

Girls' Bottom Full-length Pants Capri Pants Bermuda Shorts\*\* Cargo Shorts\*\* Skirt/Skort/Jumpers\*\*

\*\* Cannot end higher than 3" above the top of the knee

OPTIONAL: Sweatshirt/Sweater/Jacket Options Navy Blue, White, Gray or Black v-neck pullover or buttoned sweater or Navy Blue, White, Gray or Black jacket (with or without hood) or Navy Blue, White, Gray or Black pullover sweatshirt (with or without hood) or Navy Blue, White, Gray or Black zippered sweat jacket (with or without front pockets) *Must have sleeves, and uniform top must be worn under these items. Small logos, designs, tags, brands, or emblems are permissible.* 

OPTIONAL: Uniform Patch

The official Guam District uniform patch will be a representation of the island of Guam and will only be on the left side upper chest area of sweatshirts, sweaters and jackets.

#### **OPTIONAL: Undershirts**

Undershirts may be any plain, solid color, must be short-sleeved and must be tucked in at the bottom.

- Hats and Sunglasses are NOT allowed indoors without an approved exemption.

Please check your school's official website for any updates at: <u>http://www.dodea.edu/</u>

# Continued...

#### **SUPPORT**

#### **School Liaisons**

The role of the School Liaison is to connect parents and students with information, resources and people. If you have a question about your school, child youth services, or PCS'ing, the School Liaison is your transition expert to connect you and other military families, commands, and K-12 schools. Core services include:

school transition support • deployment support • special education system navigation • communications with installation, school, and community • home school linkage support • partnerships in education • post-secondary education

Your Guam School Liasion Officers are: Naval Base Guam • 671-480-7588 • GuamSchoolLiaison@us.navy.mil Region & Andersen Air Force Base • 671-349-6251 • <u>sloguam@fe.navy.mil</u>

What do we do for you?:

Inform and advise commanders and their staff.

Provide information, make referrals, and educate and empower you to navigate the education system.

Interface/collborate with educators and support services both on and off-base as needed or required.



#### For more information: militaryMWRGuam.com/School-liaison

#### Programs tailored to your child.

#### **Special Education Services**

DoDEA system offers many special needs services, which include moderate to severe disabilities, learning disabled, emotional handicapped and autism, and services for OT and PT. It is important to reach out to the school your child will be attending so staff will initiate services for your child. Please ensure all current IEP documents accompany you to your base school. If you have educational or behavioral concerns, please contact the school counselor, and the appropriate person will be contacted.



#### Gifted and Talented Education (GATE)

'The Department of Defense Education activity (DoDEA) provides exemplary educational programs that inspire and prepare all students for success. Gifted students measure their success through the challenges they are able to receive, meet, and often surpass. The goal of the DoDEA Gifted Education program is to identify students with high potential and exceptional performance and to offer challenges that match their strengths.

#### **CONTINUING/HIGHER**

#### **On-Base Schools**

Navy College Office (671) 339-8291 Air Force Education Office (671) 366-3170

Both Navy and Air Force education offices offer degree programs through the University of Maryland and Central Texas College for undergraduate studies. Both colleges offer instruction in a variety of academic fields. University of Oklahoma and University of Phoenix offer courses towards Masters degree program. The latter two only have classes at Andersen. The University of Oklahoma has a Masters degree program in human relations. The University of Phoenix offers a non-thesis Master of Arts degree program in organizational management.

Both education centers offer a number of tests, including College Level Examination Program (CLEP), DANTES Subject Standardized Tests (DSST), American College Test (ACT), Scholastic Aptitude Tests (SAT) and Excelsior Examination. Tests are free to active-duty members; civilians must pay a fee. Many tests are in stock, which means there is no waiting to test, but the education centers cannot stock some tests. Students completing distance learning courses, either from a civilian institution or from a military school, can take their exams in the testing room.

#### **Off-Base Schools**



University of Guam UoG Station Mangilao, Guam 96923 (671) 735-2990 www.uog.edu

*University of Guam*, located on a 120-acre campus in Mangilao, offers undergraduate and graduate degrees within five colleges: the College of Arts and Sciences, the College of Education, the College of Agriculture and Life Sciences, the College of Business and Public Administration and the College of Nursing and Health Science.



Guam Community College P.O. Box 23069 GMF Barrigada, Guam 96921 (671) 735-5531 www.guamcc.edu

*Guam Community College* offers two-year degrees and certificate programs in 50 areas of study in vocational-technical fields. GED, adult education and continuing education courses are also offered. The Western Association of Schools and Colleges accredits both University of Guam and Guam Community College.



#### **Child and Youth Programs**

Naval Base Guam Child Development Center Program Hours Mon-Fri: 0600-1730 Contact Information (671)-564-1844

Naval Hospital Child Development Center Program Hours Mon-Fri: 0600-1730 Contact Information (671)-472-2312/2313

School Age Care (SAC) Program Hours Mon-Fri: Before School: 0600-0800 After School: 1500-1730 Day Camps: 0600-1730 Contact Information (671)-339-6130

Youth/Teen Center

Program Hours Mon-Thur: 1500-1800 Fri: 1500-2000 Contact Information (671)-339-6410



www.MilitaryMWRGuam.com keywords: "cdc", "school age", or "teen center"

DOD-Approved Childcare Worldwide www.militarychildcare.com

# Continued...

#### **CHILD DEVELOPMENT**

The Child Development Center (CDC) provides center-based care for children 6 weeks to 5 years of age. The CDC is open to active duty military and DoD/NAF civilian personnel families and is committed to providing the best developmental experiences for all children. The curriculum is designed to meet the cognitive, social, emotional, and physical needs of children by using developmentally age-appropriate activities. When accepting placement for full-time care, the CDC will need the following to process enrollment:

**Registration Forms** 

Sponsor signature is required for all forms, but spouse may sign with a POA (Power of Attorney). Please bring the original POA upon registering.

If you are registering more than one child, you must complete a separate form for each child who will be attending the program.

Birth certificate (if child has a different last name)

Immunization Records

☐ Your child must continue to receive immunizations appropriate for their age and according to the recommendations of the Advisory Committee on Immunization Practices (ACIP). You will be required to show documentation from your health care provider that your child has received the immunizations according to the ACIP immunization schedule.

Your child must receive an annual flu shot. You will be required to provide documentation from your health care provider when your child has received the flu shot.

Current LES or Check Stubs

Health Information Form

If your child has any allergies, please contact the CDC for additional paperwork that needs to be signed and stamped by their physician.

Additional Information

☐ All documents will need to be submitted by close of business the Thursday before orientation. A call is needed to schedule the Mandatory Parent Orientation, which occurs on Fridays at Naval Base Guam CDC, 0900-1100. As a REMINDER the CDC does offer care for children during orientation hours, but child must be wearing CLOSED-TOE SHOES if walking.

Permission Statements: You must provide updated parent permissions for field trips and transportation, media release, topical non-prescription medication application, and any other applicable authorizations/releases.

Parent Fee Agreement: After your family's income has been verified, you must sign a Parent Fee Agreement.

#### **SCHOOL AGE CARE**

Our Navy School-Age Care program is accredited by the National Afterschool Association and is also affiliated with the Boys and Girls Club of America. Our School Age Care children engage in activities which focus on the Boys & Girls Club Core Programs: Character & Leadership, Education and Career, Health & Life Skills, and The Arts, Sports, Fitness, & Recreation. Different clubs are offered daily such as Power Hour, Image Makers (Photography), Ultimate Journey, Fitness Authority, Smart Moves, and Fine Arts. Special activities are offered for different occasions, and we highly encourage parent participation for the special programming. During Summer Day Camp, a variety of field trips are offered such as swimming, bowling, hiking, going to the theatre, water parks, and much more.

We offer full-time care and drop-in care. Please note that drop-in services are on based on space availability and are offered for two days out of the week.

Children enrolled in kindergarten to 6th grade (ages 5-12 years) may attend the School Age Program.

#### YOUTH & TEEN CENTER

The Teen Center is for teens/preteens age 10-18. There is no registration fee; however, parents must fill out a registration packet. The program has a "Self Release Policy" (in accordance with the unattended base instruction), so teens may sign themselves in and out of the center. Program activities are focused on the Boys & Girls Club of America Core Programs Character and Leadership, Education and Career, Health and Life Skills, The Arts, Sports, Fitness, & Recreation. Teens are also encouraged to participate in club activities such as Power Hour, Image Makers (Photography), Torch Club, Fitness Authority, Smart Girls, Fine Arts, Career Launch, Passport to Manhood, and Special Events.

#### **YOUTH SPORTS**

The Guam Youth Sports Association promotes an active lifestyle that allows young athletes to test their physical abilities as well as learn important values such as teamwork, leadership, and discipline. GYSA offers a variety of sports activities that are both fun and challenging.

#### About the Navy Child & Youth Programs

Accessibility: We support our Service members and families with 227 facilities and 3,000 Child Development Homes world-wide and accredited commercial partnership spaces throughout the continental United States.

Affordability: We are committed to the economic viability of military families. We offer affordable care based on household income.

Quality: Navy Child and Youth programs are among the highest quality in the nation. Navy Child Development Centers are accredited with the National Association for the Education of Young Children. Our Child Development Home Providers are certified by the Department of Defense, applicable state licensing agencies, and are currently accrediting with the National Association for Family Child Care. Navy before and after-school programs are currently accrediting with the National AfterSchool Alliance. And, our Youth programs are affiliated with the Boys and Girls Clubs of America.

Eligibility: Developmental child care and youth recreational programs are available to all active duty military, activated reservists and guardsmen, DoD civilian personnel and DoD contractors. Youth recreational programs are also available to military retirees and DoD civilian retirees.

# Pets

#### **POST ARRIVAL**

Any dog or cat eligible for the 5-day quarantine program shall be transported to the designated quarantine facility, where a postarrival examination by the Territorial Veterinarian or a licensed veterinarian approved by the Director must be completed within 24 hours of arrival. ALL animals go to the quarantine facility upon arrival and until clearance by the veterinarian.

If the documentation is incorrect or incomplete, arriving animals will be sent to a Quarantine Facility for quarantine awaiting proper documentation. If documentation is incomplete to meet the requirements of the 5 or less day quarantine program, the 30-day program or 120-day program will go into effect.

The veterinarian responsible for post-arrival examination must submit a health examination certificate to the department verifying the health of the dog or cat and provide his/her recommendation for the animal's early release or continued quarantine status as deemed necessary. The examination certificate along with the attending veterinarian's recommendation must be submitted to the department prior to approval and release of any dogs or cats. A Certificate of Completion must be obtained from the department prior to release.

The post-arrival examining veterinarian may require quarantine for observation for animals that show any signs of illness or disease during the examination.

Animals eligible for the 5-day quarantine program but are quarantined by the examining veterinarian during post-arrival examinaation due to unusual health anomalies must be cleared for release by the Territorial Veterinarian or a licensed veterinarian approved by the Director.

#### Approved Quarantine Facilities

Andersen Animal Quarantine	Animal Medical Clinic	Harper Valley Kennels
& Kennel Facility		
(Available to military personnel only)	1961 Army Drive	377 Chalan San Antonio
Andersen Air Force Base	Tamuning, Guam 96913	Tamuning, Guam 96913
Phone: (671)-366-5020	Phone: (671)-637-8387	Phone: (671)-477-8381
Fax: (671)-366-5021	Fax: (671)-637-8284	Fax: (671)-648-8387
www.MilitaryMWRGuam.com	www.AMCGuam.com	www.HVKGuam.com
		www.HarperKennels@guam.net

#### Upon release from Quarantine, Register your Pet

Animals must be registered within 30 days after moving into base housing with the U.S. Army Veterinary Detachment, Guam. Registration must be updated annually and be accompanied by a current rabies vaccination certificate. Families living in off-base housing should register their pets with the Government of Guam. If not completed prior to your PCS, ensure you pay the Department of Agriculture the non-refundable \$60 per pet for the entry permit, as well as \$5 per pet per year for the licensing fee.

#### Pet Quarantine Reimbursement

Reimbursement for actual mandatory quarantine fees for household pets is authorized not to exceed \$550 per PCS move. Keep receipts for quarantine expenses and file your claim with NBG, Personnel Support Detachment (PSD) upon your arrival to Guam.

#### Vaccinations, Licensing and Registration

Guam does not have strict leash or pet licensing and registration laws, but if you live on base your pet must always be on a leash, micro-chipped, and registered at the Boller Veterinary Clinic on Naval Base Guam or the Andersen Veterinary Treatment Facility on Andersen Air Force Base.

#### **VETERINARY SERVICES &**

The Boller Veterinary Clinic and the Andersen Veterinary Treatment Facility are fully operated vet clinics (i.e. grooming services, vaccinations, spay/neutering services, micro-chipping, de-worming, etc), but do not have emergency care. Patrons who have MWR privileges are eligible to utilize both clinics. For more information call:

Boller Veterinary Clinic (Naval Base Guam): (671)-333-3225 Andersen Veterinary Treatment Facility (Andersen Air Force Base): (671)-366-3205

#### **Off-Base Veterinary Clinics**

Animal Medical Clinic (Dededo): (671)-637-8387 Isla Veterinary Clinic (Asan): (671)-989-7879 Marianas Vet Care (Barrigada): (671)-734-6341 Wise Owl (Tamuning): (671)-646-2273

#### Pet friendly hotels on Guam:

Navy Gateway Inns & Suites Main: (671)-339-5259

**The Westin Resort** 105 Gun Beach Road Tamuning, GU 96913 (671)-647-1020

Leo Palace Resort 221 Lake View Drive Yona, GU 96915 (671)-471-0001

Please contact the hotels for their specific weight and/or breed restrictions.

#### For more information please contact:

Department of Agriculture Animal Health Section 163 Dairy Road Mangilao, Guam 96913 Telephone Number (671) 300-7966 Fax: (671) 734-6569 e-mail: gu.agri@yahoo.com

#### Misc:

Base Animal Control: (671)-333-7326 Stray Animal/Adoption Facilities – G.A.I.N.: (671)-653-4246



# **Emergency Preparedness**

Disaster preparedness is a necessary part of life on Guam. It is important to make sure that the entire family is prepared and informed in the event of a disaster or emergency. Familiarize yourself with local emergency procedures. Make a plan for natural/man made disasters and remain ready at any time. One of the primary emergency situations that you should prepare for is typhoons. Because of Guam's location the island is prone to typhoons at any time of year; however, typhoon season is considered to be June-November.

Make a family plan – for ideas, please visit <u>www.ready.navy.mil</u>

Prepare a typhoon locker or emergency kit – for ideas, please visit <u>www.ready.navy.mil</u> or <u>www.</u> redcross.org

Contact your command to see if they have mustering procedures and inquire about your role in emergency procedures.

Make sure your NFAAS is up to date.

Joint Region Marianas Typhoon Preparedness

JRM offers awareness information and preparedness tips for the eventuality of a typhoon approaching or hitting Guam. Based on information received from the Joint Typhoon Warning Center (JTWC), JRM will set conditions according to the time destructive winds (50 knots) or greater are expected to reach Guam:

#### **COR 4 - CONDITION OF READINESS 4**

*Guam is in COR 4 year round due to our location in typhoon alley, until a higher condition is set. This means that at any time, destructive winds could be upon us within 72 hours.* 

#### WHAT SHOULD I DO?

- A Maintain areas around the house clear of debris and loose material.
- Dead branches should be pruned/removed from trees.
- Most NBG homes are built for major typhoon winds with typhoon shutters.
- ☐ Maintain and test shutters routinely.
- Determine location of official shelters (will be announced).
- Create and maintain your typhoon supply locker.
- Have a personal list of ER and family telephone numbers to call.
- Copy important documents with originals in a safe place.
- Have a personal list of hotels and costs, and whether or not they accept pets if needed.

#### **COR 3 - CONDITION OF READINESS 3**

Destructive winds are possible within in 48 hours.

#### WHAT SHOULD I DO?

- Clean/bleach and fill bathtubs, plastic trash cans (with wheels) with water
- Set refrigerator to coldest settings.
- Freeze water in jugs.
- Fill vehicle fuel tanks.
- Check your generator, test run it, have adequate fuel safely stored(see below)
- Get cash, ATMs may not work after the storm.
- Secure yard equipment, move plants inside.
- Protect electronics (bag, prepare to move to an interior room /off floor).
- Have a supply of rags and old towels.
- Double check your Typhoon Supply Locker.

#### **COR 2 - CONDITION OF READINESS 2**

Destructive winds are anticipated within 24 hours.

#### WHAT SHOULD I DO?

- □ Naval Base Guam homes are built for major typhoon winds with typhoon shutters. Prepare to shelter in place.
- Close typhoon shutters.
- Fill containers and your bathtub with clean water and keep them covered.
- Turn up refrigerator and freezer to their coldest setting and pack your freezer tightly with newspaper (This will keep your food colder longer).
- Secure cars: 1) Set your emergency brake 2) Close all windows and doors tightly.
- ☐ Move carpet and furniture away from windows.
- Consider evacuation to an official shelter if your home is not storm proof.
- Complete your last errands then stay off the road.
- Stay tuned to local broadcasts and in touch with your command.
- Expect a call from USNH if more than 37 weeks pregnant or high risk.

#### **COR 1 - CONDITION OF READINESS 1**

Destructive winds are anticipated within 12 hours (or already occuring). Only emergency vehicles are allowed on the road. **WHAT SHOULD I DO?** 

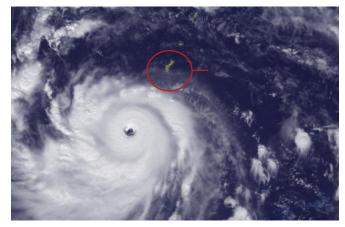
- □ NBG main gate and Polaris Point gates are closed to all traffic.
- Stay indoors ABSOLUTELY STAY INDOORS.
- At the eye of the storm you will be curious to go outside and view the situation. Do not go outside. The eye lasts only a short time and the winds start up again suddenly from the opposite direction.
- Place towels/rags around leaky doors and windows.
- Conserve water.

#### THE STORM IS PAST – WAIT FOR AN ALL CLEAR

Wait for the ALL CLEAR on Giant Voice. Resist your curiosity getting the best of you and going outside before the All Clear is announced.

#### AFTER ALL THE CLEAR IS GIVEN

- Look out for and do not touch dangling or downed power lines!
- Do not consume any food which might have spoiled.
- Use stored water; sterilize all tap water. It could be contaminated! Consider all water contaminated until it is declared safe by Navy Public Works (on base) Public Utility Agency of Guam (PUAG).
- Muster stations/EFAC locations are Charles King Fitness Center and McCool Elementary. Middle School.



# Water Safety

Guam's waters offer outdoor sports enthusiasts a wide choice of recreational activities. Unfortunately, water-related activities sometimes lead to tragedy. A very real danger exists near, on and beyond the reef. For that reason, the reef is off limits to all DoD employees and their family members. That means no reef walking. The waves and current are often misleading and can sweep the unwary over the reef and they may drown.

#### Water Safety Tips

• Make note of where lifeguards are present and where it is safe for swimming.

• Never swim, snorkel or dive alone. Always have a buddy with you and keep an eye on each other.

• While in the water, wear protective footwear to prevent painful coral cuts or stepping on sea urchins.

• Wear fins when you snorkel. There are some strong currents here especially when the tide is going out. You may need the added power fins can give you.

• When snorkeling, wear a snorkeler's vest. This will help you stay afloat if you become tired or the current pulls you out to sea.

• Become familiar with the dangerous aquatic life in these waters. Treat all shells as poisonous and don't handle them.

• Cancel snorkeling, diving or boating plans when weather forecasters have issued hazardous surf or small craft warnings.

• Use extreme caution if snorkeling in areas with rip currents. Rip currents

usually occur in areas where there is a cut in the reef. Do not swim in these areas when hazardous surf is likely.

• If a rip current catches you, don't panic. If you can't make any headway, grab onto a coral formation and pull yourself to shore.

• Protective gloves are real assets here. If the water is too deep for grabbing the coral, swim with the current away from the reef. This will prevent the water from continually slamming you into the sharp coral. Once you have cleared the reef, stay afloat and wait for a rescue team.





# Legal Assistance

#### ENSURE YOUR POWER OF ATTORNEY, WILLS, OR OTHER LEGAL DOCUMENTS ARE VALID AND UP TO

*Mailing Address* PSC 455 Box 177 FPO, AP 96540-2400

*Physical Address* BLDG 1A 1 Aldrich Road Santa Rita, Guam 96915

*Phone Number* (671)-333-2061

*Hours* 0900-1600 Monday-Friday



The Region Legal Service Office (RLSO) is dedicated to providing legal assistance in a variety of areas to assist you. These services are available to all active duty Navy and Marine Corps personnel and their dependents, as well as retired military personnel.

#### **APPOINTMENTS**

Appointments to discuss legal matters with a legal assistance attorney are generally available daily at the RLSO.

Legal Assistance appointments are available 0930-1500 Monday-Thursday and 0930-1300 on Friday. If you are interested in setting up an appointment, please call their appointment line at the number above.

A legal assistance attorney can help you with a wide range of topics including:

Will/Estate Planning Preparation Adoption (Step-Parent) Family Law (Divorce/Separation/Child Custody) Consumer Issues Landlord/Tenant

#### WALK-IN SERVICES

Walk-in Services are available Monday-Friday from 0900-1530. Business casual dress code applies.

Notary

Power of Attorney (*Forms available at www.jag.navy.mil/legal\_services/spoa.html*) You must present your military, dependent, or retiree ID card and a state ID, driver's license, or passport upon checking in.

# Firearm Registration

#### **REGISTER ALL FIREARMS IN ACCORDANCE WITH BASE AND**

Bringing firearms to Guam has several steps that must be strictly followed, as failure to do so could result in charges under Guam Customs or criminal law as well as the confiscation of your firearms. Additionally, Naval Base Guam regulates the transportation and storage of firearms on base. The failure to follow base regulations could result in charges under the UCMJ.

Be sure to thoroughly read the following information in its entirety. The cost of registering one firearm totals \$173, with an added cost of \$49 for each additional firearm.

#### Naval Base Guam

Bringing and storing firearms on Naval Base Guam (NBG) must be done in accordance with NAVBASEGUAMINST 5530.6B. To bring firearms on base while awaiting the disposition of the Guam registration process, you must complete the following steps:

1. Declare that you have personal firearms at the gate upon initial entry. You should ensure your firearms are not loaded and inaccessible when entering. You will be escorted or directed to proceed to the NBG Armory (directions will be provided).

2. There you will complete the required paperwork with NBG Armory personnel and will be provided with receipts for all stored personal firearms. You will be unable to retrieve these until you have your Guam Firearm ID Card in hand.

Once you have your Guam Firearm ID, you may return to the NBG Armory to retrieve your firearms to get them inspected by the GPD Armory. After you have been issued individual registration cards for each firearm (this process is explained below), you will need to return to the NBG Armory to finalize documentation. At this point you may store your firearms in base housing in a locked container or with proper trigger/chamber locking mechanisms. Firearms may not be stored in unaccompanied housing or personal vehicles. Refer to NAVBASEGUAMINST 5530.6B and housing policy for detailed storage requirements.

The Armory will also issue you an Authorization to Transport Personal Weapons. The procedures contained within must be strictly followed at all times when transporting firearms on and off the base.

#### **Guam Customs**

Firearms, whether brought on island via household goods or on your flight, must be declared to Guam Customs upon entry. When bringing firearms via your flight, proceed to Guam Customs in the airport once you retrieve your checked baggage holding the firearms.

For firearms shipped in household goods (HHG) shipments (ammunition cannot be shipped), you must be present for the extraction of your firearms prior to the delivery of your HHG. It is recommended you note the container your firearms are placed in to expedite their extraction once you are in Guam. Moving companies CANNOT deliver your HHG until all firearms are extracted. Your moving company will help you make arrangements with Guam Customs to get this process completed.

Once your firearms are inspected by Guam Customs officials, you will be provided with the paperwork necessary to complete registration with the Guam Police Department (GPD).

*IMPORTANT! When the Customs paperwork is received you have 30 calendar days to complete the registration process. Failure to do so within this time frame could result in felony weapons charges under Guam criminal law. A background check that takes up to 10 working days is part of the process. It is essential you begin this immediately!* 

#### **Guam Police Department**

There are several steps towards completing the registration process. For up-to-date information refer to the GPD web site at *http://gpd.guam.gov/faq/* 

First, you must obtain a Guam Firearm ID Card. To do this you must go to the Guam Police Department (GPD) Records and ID Section located on the 1st Floor of the International Trade Center (ITC) building in Suite 131. See below for address and hours

#### DO NOT BRING YOUR FIREARMS WITH YOU INTO THE RECORDS AND ID SECTION!

International Trade Center • 590 South Marine Corps Drive • Tamuning, GU 96913 Phone: (671)-475-8500/8506/0049 • Hours: 0800 – 1500 M-F

You will need to bring the following:

A completed Guam Firearms ID Application: http://gpd.guam.gov/wp-content/uploads/2015/01/ Firearms-Application-1.pdf

A certified birth certificate with a photo ID card AND a social security card; OR a valid U.S. passport AND a social security card; OR a naturalization certificate AND a social security card.

A \$47 money order or cashier's check made payable to the "Superior Court of Guam". This fee is for the FBI background check.

An additional \$34 for the cost of fingerprinting. This payment can be made via cash or card (an additional convenience fee will be assessed if using a card). Fingerprinting will be completed during this initial visit.

When the background check is complete and approved (ten working days), you must return and pay an additional \$43 (cash or card) to receive your Guam Firearms ID, which will be good for three years.

Now that you have your firearms ID in hand proceed, with your firearms you have retrieved from the NBG Armory, to the GPD Armory. It is located on Neptune Drive in Barrigada. Directions are provided:

When coming from Naval Base Guam, take Marine Corps Drive (Route 1) to Purple Heart Memorial Highway (Route 8). Continue down Route 8 and at the intersection of Route 8 and Vietnam Veterans Memorial Highway (Route 10) turn left onto Seagull Ave. Continue on until you reach Corsair Road and turn left. At the end of Corsair Road turn right onto Neptune Ave. The GPD Armory will be on the right side towards the end of Neptune Road. Phone: (671)-475-8618, Hours: 0730 – 1330 M-F.

You will need the following:

A Bill of Sale; OR a Certificate of Ownership; OR a notarized document containing the descriptions of all firearms (if needed, Naval Base Guam Legal Services or the Sector Guam Command Secretary can notarize your documentation)

The Customs declaration form

Your valid firearms ID

A safety inspection form which will be issued by the GPD Armory Firearms

Once each firearm is inspected, the GPD Armory will provide you with the necessary paperwork to return to the Records and ID Section. Here you will complete the registration process by paying \$49 per firearm (cash or card). You will then be issued a card for each registered firearm.

If you desire to get a concealed carry permit, you may begin the process at this point by completing the required paperwork and paying the additional fees. Possession of a Guam concealed carry permit does not authorize personnel to carry concealed firearms on any military installation.

# Explore

#### **ACTIVITIES & EVENTS**

Attend the Welcome to Guam Orientation and Island Tour – A full day of fun, information, and facts about Guam. Call the Fleet and Family Support Center to register at (671) 333-2056/2057.

Contact the Guam Visitors Bureau (GVB) for information on local events, restaurants, recreational activities, shopping and more. 401 Pale San Vitores Rd, Tumon, GU 96913 (671)-646-5278 Monday-Friday 0800-1700 www.visitguam.com

Contact Navy Marine Corps Relief Society for information on Advance OHA, Uniform Locker, Thrift Store, visiting nurse services and more. 39 Hibiscus Drive on Naval Base Guam (671) 564-1879 @NMCRSGuam

Check out our Guam's three USO locations at: -Dusit Hotels, The Plaza Shopping Center 1275 Pale San Victores Road, Tumon 96913 @USOTumonBay (671) 647-4876

-Naval Base Guam, BLDG 521, Battalion Drive, Camp Covington, Santa Rita, 96915 @USONBG (671) 563-4876

-Andersen Air Force Base, BLDG 26006, Yigo, 96929 @USOAndersen (671) 654-4876

Ligibility: Military ID Cardholders (Active Duty, National Guard, Reserve, Retirees & Military Dependents) *Each military ID cardholder may sponsor one (1) guest *Minors must be accompanied by a parent/legal guardian at all times	
Guam	
Services Available to You:	Hours of Operation:
	MONDAY 0800 - 2200
Free Local/Distance Phone Calls	TUESDAY 0800 - 2200
	WEDNESDAY 0800 - 2200
Computers w/CAC Readers	THURSDAY 0800 - 2200
•	FRIDAY 0800 - 2400
Apple iMacs	SATURDAY 0800 - 2400
	SUNDAY 0800 - 2200
Free Internet & WiFi	
Printing & Copying (\$0.10 donation requested per sheet)	Hungry? Check out our Donation Dining Program:
Free Faxing & Scanning	Homemade Chili & Rice
	BBQ Ribs
ATM Machine	
	Coffee & Tea Treats
Cable TV w/Premium Channels	Donuts
Vhoy / BloyStation / Wii Comeo	Donuts
Xbox / PlayStation / Wii Games	Popcorn & Cookies
Pool Table	Sodas
Massage Chairs	Hot Coffee, Tea, & Water
Follow us for the latest updates:	*ALL FOOD & DRINKS ARE AVAILABLE BY DONATION



#### **CHECK OUT WHAT OUR LOCAL MWR HAS TO OFFER!**





https://www.militarymwrguam.com

**Big Screen Theater** (671) 564-1830 Charles King Fitness Center (671) 333-2049 Child Development Center (671) 564-2260 Community Recreation (671) 564-1826 1st Strike (671) 564-1000 Tickets & Travel (671) 989-2301 Library (671) 564-1836 **Torpedoes & Tomahawks** (671) 564-1833/34 Navy Gateway Inns & Suites (671) 339-5259 Navy School Liaison (K-12) (671) 339-5238 **Orote Point Lanes** (671) 564-1828 Teen Center (671) 339-6410 School Age Care (671) 564-1844 Fleet Rec Center (671) 564-2280 Liberty Center (671) 564-2280 **Clipper Landing** (671) 564-1846 Top o' the Mar (671) 472-4606



#### DON'T DRINK & DRIVE! HAVE A PLAN. KEEP WHAT YOU'VE EARNED!

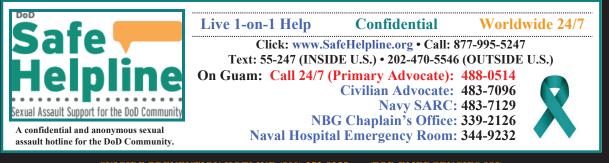
Be aware of available deployment support resources

Navy Family Ombudsman

You can go to **www.ombudsmanregistry.org** and click on the 'Contact Your Ombudsman' link *OR* contact the Fleet and Family Support Center at (671)-333-2056 and ask for a current ombudsman roster. Ombudsman are mandatory reporters.

Fleet and Family Support Center, Naval Base Guam Open Monday-Friday 7:30-4:30 Contact number is (671)-333-2056 or email ffscguam@fe.navy.mil, fax is (671)-333-2023

**Naval Base Guam Chapel/Chaplain Services** Open M/W/F 8:00-4:30, T/TH 7:30-4:00. Contact number is (671)-339-2126



SUICIDE PREVENTION HOTLINE (800) 273-8255 (FOR EMERGENCIES 988)





MILITARYMWRGUAM.COM CALL, CLICK OR VISIT US TODAY!

### EMERGENCY/MEDICAL

- **01** 3B **Fire Department** 339-3474 | Bldg. 1575 **02** 2B **Navy-Marine Corps Relief Society** 564-1880
- Bldg. 39 Hibiscus Drive
- **03** 2B **Dental Clinic** 339-3175 | Bldg. 1
- **04** 3B **Branch Medical Clinic** 344-9202 | Barracks 6
- **05** 4D **Security** 339-3414 | Barracks 6003
- **34** 4D **Boller Veterinary Clinic** 333-3225 | Bldg. 104
- **39** 3C Naval Base Guam CDO 777-1809 | Bldg. 3190
- **43** 4D **U.S. Coast Guard** 564-8724 | Bldg. 308

### **FOOD & BEVERAGE**

O6 3C Subway 565-8199 | Bldg. 1760/1763
O7 5A Torpedoes & Tomahawks 564-1833/4 | Bldg. 75
O8 5A First Strike Bowling & Pizza 564-1000 | Bldg. 600
O9 6C Del Taco 564-3030 | Bldg. 258
O9 6C Domino's Pizza 564-3030 | Bldg. 258
O9 6C Old Town Chinese 564-2388 | Bldg. 258
O9 6C Popeyes 564-3030 | Bldg. 258
O9 6C Subway 564-5500 | Bldg. 258
O9 6C O-kizushi 564-1133 | Bldg. 258
32 6C Commissary 339-5173 | Bldg. 275
42 6C Wendys

### NAVY EXCHANGE

- **06** 3C **NEX Gas Station/Mini-Mart** 565-0764 Bldg. 1760/1763
- 09 6C NEX Barber Shop 564-3131 | Bldg. 258
- **09** 6C **NEX Beauty** 564-3110 | Bldg. 258
- 09 6C NEX Main Store 564-3178 | Bldg. 258
- 09 6C NEX Uniform/Tailor Shop 564-3193
- **10** 6D **NEX Rent-A-Car** 564-1870 | Bldg. 257
- 10 6C NEX Autoport Service Center 564-0661 | Bldg. 257
- 11 5C NEX New Car Sales 564-3259 | Bldg. 258A
- 12 6D NEX Home Gallery (Dry Cleaning) 564-3205/6 Bldg. 256
- **19** 5C **NEX Home Center** 564-3211~3 | Bldg. 700

### **OFF BASE**

School Liaison Officer (SLO) 349-6251 Bldg. 203, Nimitz Hill

### **FITNESS & RECREATION**

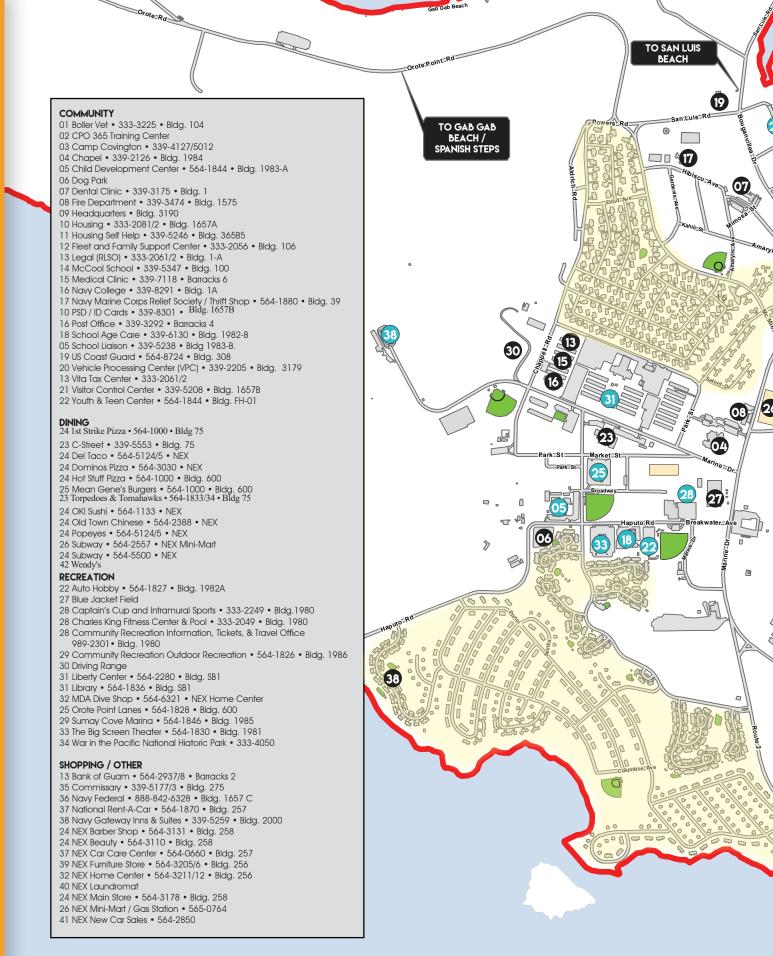
- 07 5A Torpedoes & Tomahawks 564-1833/4 | Bldg. 75
- **13** 1A Gab Gab Beach 564-1826
- 14 18 San Luis Beach 564-1826
- **15** 1C Clipper Point 564-1826
- 16 5C Dadi Beach 564-1826 | Dogs Allowed
- 17 2B Outdoor Recreation Warehouse | Bldg. 1986
- 18 2B Sumay Cove Marina 564-1826 | Bldg. 1985
- 18 2B Outdoor Recreation 564-1826 | Bldg. 1985
- **19** 5C **MDA Dive Shop** 564-6321 | Bldg. 700
- 20 4A Liberty Center 564-2280 | Bldg. SB1
- 20 4A Library 564-1836 | Bldg. SB1
- 21 5B Captain's Cup & Intramural Sports 333-2249 Bldg. 1980
- 21 5B Charles King Fitness Center & Pool 333-2049 Bldg. 1980
- 21 5B Tickets and Travel 989-2301 Bldg. 1980
- 22 5A Big Screen Theater 564-1830 | Bldg. 1981
- **23** 4A **Driving Range** 333-2049
- 24 5B Auto Skills 564-1827 | Bldg. 1982-A
- 24 5B Community Center 989-2301 | Bldg. 1982-B

### CHILD & YOUTH

- 25 5A Child Development Center 564-1845 | Bldg. 198
- 26 5A Teen Center 339-6410 | Bldg. 1982-A
- **27** 5B **School Age Care** 339-6130 | Bldg. FH-01
- 28 2B McCool Elementary/Middle School 339-8676 Bldg. 100

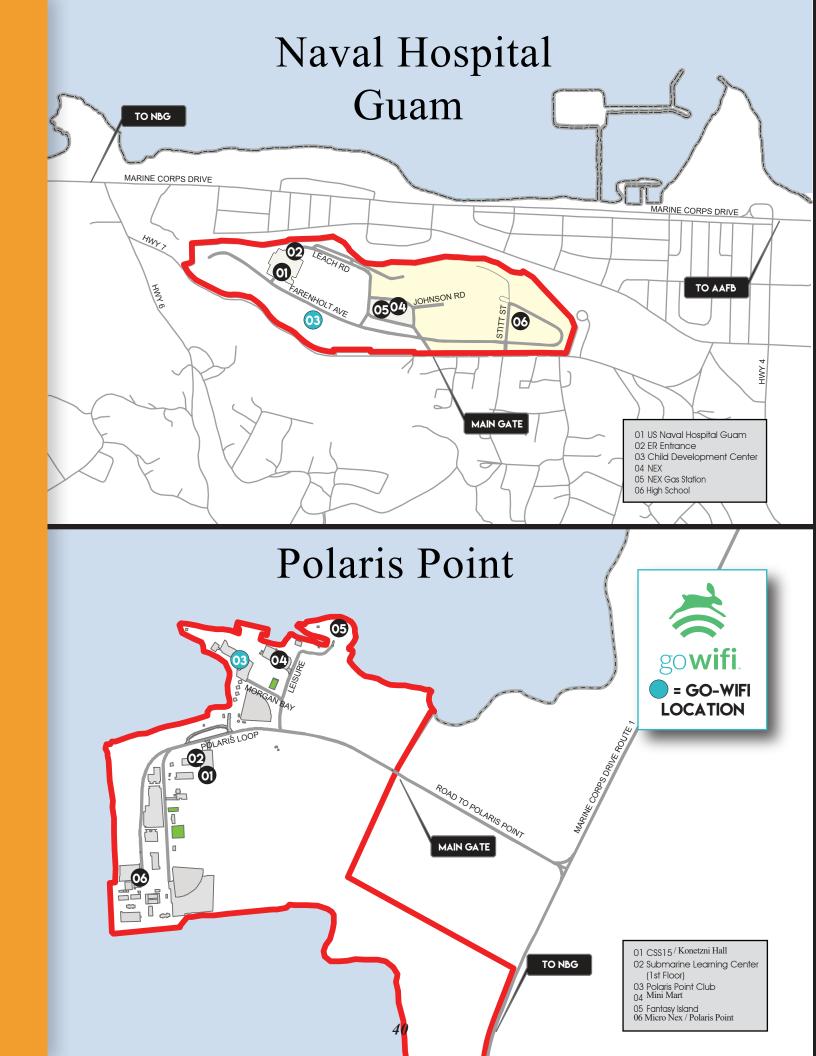
### **OTHER**

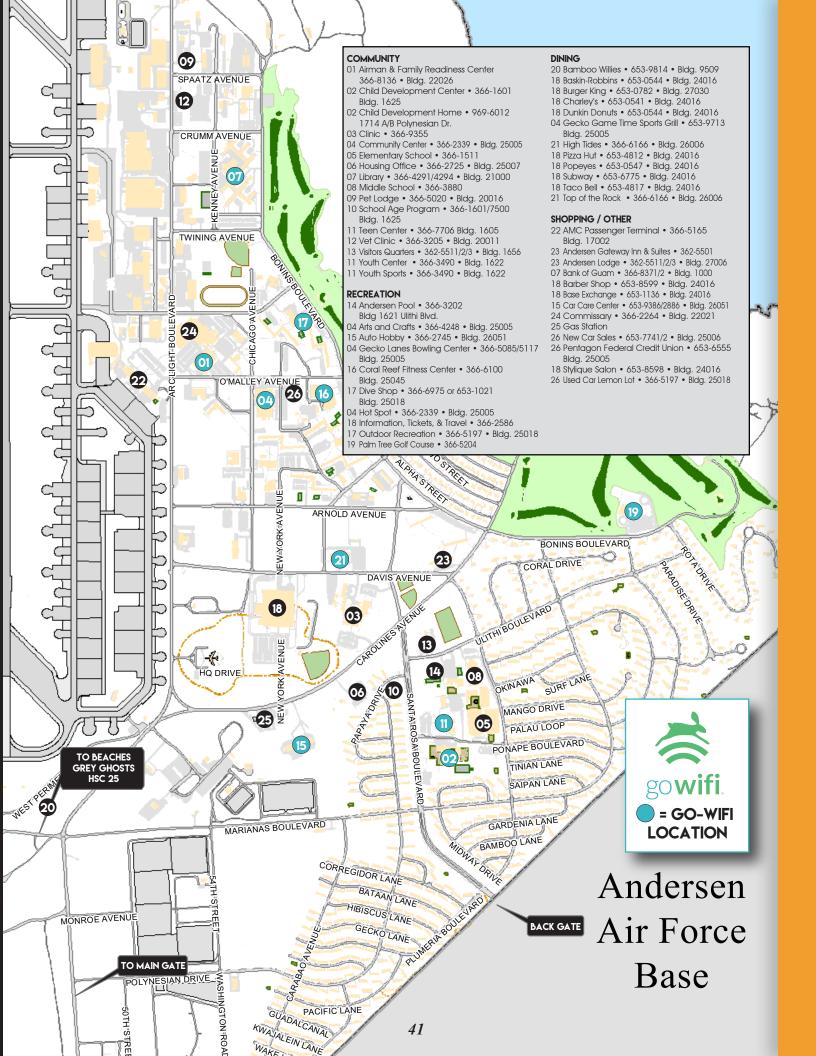
- 02 2B NMCRS Thrift Store 564-1879/80 | 39 Hibiscus Drive
- 04 5A Navy College 339-8291 | Barracks #1
- 04 5A Navy Legal Service Office 333-2061 | Barracks 1A
- 04 5A Bank of Guam 564-2937 | Barracks 2
- 04 5A Post Office 339-3292 | Barracks 4
- 04 5A MWR Admin Office 339-3494 | Barracks 5
- 20 4A Unaccompanied Housing 333-2284 | Bldg. SB1
- 29 3C Laundromat 564-3178/9 | Bldg. 1988
- 30 3A Navy Gateway Inns & Suites 339-5259 | Bldg. 2000
- **31** 3B Naval Base Guam Chapel 339-2126 | Bldg. 1984B
- 33 4D Fleet & Family Support Center 333-2056 | Bldg. 106
- 35 4D T. Stell Newman Visitor Center 333-4050 | Bldg. 1657-B
- 36 4D NBG Visitor Control Center 333-1280 | Bldg. 1657-A
- 36 4D ID/CAC Card Processing Office 339-8301 | Bldg. 1657-A
- **37** 4D Navy Federal Credit Union 1-888-842-6328 Bldg. 1657-C
- 38 3C Naval Base Guam Quarter Deck 355-1110 | Bldg. 3190
- **39** 3C Family Housing 333-2081 | Bldg. 3191
- **39** 3C Personal Property (Household Goods) 333-2045 Bldg. 3191
- 40 3C Vehicle Processing Center 339-2205 | Bldg. 3179
- **41** 4C **Self-Help** 339-5246 | Bldg. 365



# NAVAL BASE GUAM











Commanding Officer • Submarine Squadron 15 • PSC 455 Box 162 • FPO AP 96540-1162